Formatting your manuscript

1. Language: The language of the manuscript must be in English (either American or British standard, but not the mixture of both).

2. Length of paper: The length of the paper should not exceed 10 pages (8 ½ x 11 paper size; Times New Roman, 12 Font) excluding tables, figures, references and appendices (if any). Paper containing more than 10 pages will be returned to the author(s) to abridge. Articles should be typed in single-space (including footnotes and references) on one side of the paper only with 1-inch margins. Authors are urged to write as concisely as possible, but not at the expense of clarity.

3. Title Page should include

1) The name(s) of the author(s)
2) A concise and informative title
3) The affiliation(s) and address(es) of the author(s)
4) The e-mail address, telephone and fax numbers of the corresponding author

Abstract: Please provide an abstract of 150 to 200 words. The abstract should not contain any undefined abbreviations or unspecified references.

Keywords: Please provide 3 to 5 keywords which can be used for indexing purposes.

4. Subdivision of the article: Divide your article into clearly defined and numbered sections. Subsections should be numbered 1, 2. (then 1.1, 1.1.1, 1.1.2), 1.2, etc. The abstract is not included in section numbering.

5. Table and Figures: Present tables and figures within the article, not at the end of the article. Please note that the article will be published in black and white (print), although online version will contain the colorful figures (if any). Color print is not available.

6. References: Author(s) may follow any style of referencing – please mention it in the Abstract.

Citations in the text: Please ensure that every reference cited in the text is also present in the reference list (and vice versa). Avoid citation in the abstract. Unpublished results and personal communications should not be in the reference list, but may be mentioned in the text. Citation of a reference as 'in press' implies that the item has been accepted for publication.

Reference List: References should be arranged first alphabetically and then further sorted chronologically if necessary. More than one reference from the same author(s) in the same year must be identified by the letters "a", "b", "c", etc., placed after the year of publication.

Examples: Reference to a journal publication:
Author(s), (year yyyy). Title of the article. Journal Name, Vol number, page(s).

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Reference to a book:
Author(s), (year yyyy). Title of the book. (3rd ed.). City of publication: Publisher Name, (Chapter number).

Reference to a chapter in an edited book:
Author(s), (year yyyy). Title of the book. In Name of Editor(s) (Eds.), Title of the chapter/article in the book (pp. xxx-xxx). City of publication: Publisher Name.

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